

Town of Otis
Select Board/ Board of Health
Meeting Minutes
Conference Room, 1 North Main Rd., Otis, MA
Tuesday, June 09, 2026, at 6:30 PM

This meeting will be held in person at the location provided on this notice. Members of the public are welcome to attend. A remote option is offered via zoom with the link provided below.

Please note that while an option for remote participation is being provided as a courtesy, the meeting will not be suspended or terminated if technological problems interrupt the virtual broadcast, unless otherwise required by law. Anyone with interest in any specific item should plan in person attendance. This meeting is being recorded.

Topic: Select Board

Time: Jun 9, 2026 06:30 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84934534358?pwd=70gvFDaJHQxctKDK7dFv0kavtaIijk.1>

Meeting ID: 849 3453 4358

Passcode: 417843

Attendance: Terry Gould, Gary Thomas, Larry Southard, Brandi Page, Lisa D’Orazio, B.J. O’Brien, Stacey Schultze, Dave Sarnacki, Hal Kobrin, Cynthia Fletcher, John Fletcher, Ross Knowles, Justin Hyland, Ally Capen-Parizo, Dr. Tim Whiton, Sue Ebitz and Jackie Gentile. On Zoom: Michael Miller.

Call to Order: 6:30 PM.

Approval of Minutes: The minutes from May 27th were approved as written.

FY27 Sewer Commitment: The Board signed the FY227 Sewer Commitment. This will go to the Collector and the new rate will be on the July quarter bills.

IMA for shared Animal Control: The Board reviewed and signed the intermunicipal agreement for the shared Animal Control officer. This agreement shares a full-time ACO and back-up with the Towns of Lee, Lenox, Stockbridge, Becket, Sheffield, Alford, Tyringham & West Stockbridge. This will begin for July 1st.

Complaint against Conservation: The Board was in receipt of a recent complaint against Dave Sarnacki. Justin Hyland was working at 20 Pine Road Extension and was approached by Dave for working within the 100’ buffer zone of the lake without the necessary approval. The exchange was heated. Justin measured to confirm he was not within 100 feet and felt the maintenance of this driveway was exempt. Both parties explained their understanding of the events and their opinions on the work that was being done. Justin expressed feeling targeted and both stated that there had been questions on prior work done in the past. Justin explained one of those prior incidents was work at 280 Kibbe and he had been subcontracted in just to remove a stump which was part of approved tree work. Justin feels strongly that private property rights exist and that the Commission goes beyond their reach in these exchanges. Dave maintained he did not go on private property and spoke to Justin from the roadway. The commission often gives people a heads up if they see work

happening without the necessary approval. Dave feels they do this as a courtesy and it often avoids negative action. Terry clarified that the Select Board has no intention on weighing in on what is exempt or not under the Wetlands Protection Act. That is the jurisdiction of Conservation. They do however take into consideration the behavior of board and committee members appointed by them.

Annual Appointments: The Board read through the attached appointment list and reappointed each person. They held off on reappointing Conservation positions so that everyone has time to reflect on the complaint and review the conflict of interest guidelines.

Recent & Upcoming Events: Otis Community Day is June 13th. Sue wanted to thank Otis Ridge, Recreation, Cultural Council, and the donors; Lee bank, Donnie Chaffee and OCC. The event is free and will be festive with live music and food.

Review & Approval of Warrants: Payroll and vendor warrants are on the table for signature.

Not Anticipated by the Board: Gary wanted to thank the election workers involved in the recount. He remained the winner by three votes. Stacey inquired about a joint meeting with the Board to review a draft strategic plan for the downtowns. Terry said after they have a chance to review she will follow up with Revitalization about a joint meeting. Hal spoke to say Planning had recommended himself and John Fletcher for the master plan steering committee. They are anxious to get started. Hal reminded that the Master Plan is the jurisdiction of the Planning Board. Terry informed that the Select Board has not finished appointing people to the committee. They are overseeing the appointments and have not empowered the Planning Board to do them. They held off to wait for newly elected members to have the chance to express interest. Sue Ebitz asked if Maintenance will be available to plant the crabapple at the East Otis Schoolhouse after the community day.

Adjourn: At 7:01 PM.

Last Name	First Name	Email	Position	Term	App Recd	Date elct/Appointed	Term Expiration
Wilusz	James	jameswilusz74@gmail.com	Board of Health Agent	1	X	9-Jun-2026	30-Jun-2027
Moretz	Jill	jillm56@live.com	Board of Registrars	3	X	9-Jun-2026	30-Jun-2029
Gould	Larry	bldginspotis@gmail.com	Building Inspector	3	X	9-Jun-2026	30-Jun-2029
Bouchard	Christopher	jb.cb@hotmail.com	Civil Def. Director Asst.	1	X	9-Jun-2026	30-Jun-2027
Phair	Richard	otisfire.car1@gmail.com	Civil Defense Director	1	X	9-Jun-2026	30-Jun-2027
Devoti	Elsie		COA	3	X	9-Jun-2026	30-Jun-2029
Rybacki	Kendra	kendranybacki@gmail.com	COA	3	X	9-Jun-2026	30-Jun-2029
Fogel	Deb	debf163@aol.com	Cultural Council	3	X	9-Jun-2026	30-Jun-2029
D'Orazio	Lisa	Lisadtheriault@gmail.com	Election Clerk	1	X	9-Jun-2026	30-Jun-2027
Middleton	Anthony	lombardoc927@gmail.com	Election Warden	1	X	9-Jun-2026	30-Jun-2027
Anthony	Mark	anthonymiddleton720@gmail.com	Elections (Inspector/Deputy Warden)	1	X	9-Jun-2026	30-Jun-2027
Crowle	Robert	emptywallet10@gmail.com	Elections (Inspector/Deputy Clerk)	1	X	9-Jun-2026	30-Jun-2027
O'Brien	William	otisemd@gmail.com	Emergency Management Director	1	X	9-Jun-2026	30-Jun-2027
Conboy	John (Jack)	jack.conboy1@gmail.com	Field Driver	1	X	9-Jun-2026	30-Jun-2027
Phair	Richard	otisfire.car1@gmail.com	Fire Chief	1	X	9-Jun-2026	30-Jun-2027
Bouchard	Christopher	jb.cb@hotmail.com	Fire Chief Asst.	1	X	9-Jun-2026	30-Jun-2027
Phair	Richard	Fire@townofotisma.com	Forest Fire Warden	1	X	9-Jun-2026	30-Jun-2027
Poirier	Derek	highway@townofotisma.com	Highway Superintendent	3	X	9-Jun-2026	30-Jun-2029
Ragusa	Tom	tommgrapes23@aol.com	Historical Commission Alt	1	X	9-Jun-2026	30-Jun-2027
Watman	Celeste		Historical Commission	3	X	9-Jun-2026	30-Jun-2029
Provenz	Diane		Historical Commission	3	X	9-Jun-2026	30-Jun-2029
Gould	Larry	mlpmanager@townofotisma.com	MLP Manager	3	X	9-Jun-2026	30-Jun-2029
Levernoch	Mark	levernochplumbing@verizon.net	Plumbing Insp. Asst.	1	X	9-Jun-2026	30-Jun-2027
Middleton	Brian	bmiddletonPLG@aol.com	Plumbing Inspector	1	X	9-Jun-2026	30-Jun-2027
Pustinger	Dana	dcpustinger0712@verizon.net	Recreation	3	X	9-Jun-2026	30-Jun-2029
Fletcher	Cynthia	cynthia.fletcher1183@gmail.com	Revitalization Committee Alt	1	X	9-Jun-2026	30-Jun-2027
Schultze	Stacey	staceymyschultze@gmail.com	Revitalization Committee	1	X	9-Jun-2026	30-Jun-2027
Wighton	Dr.	twightton@gmail.com	Revitalization Committee	1	X	9-Jun-2026	30-Jun-2027
Gentile	Jackie	jackieag43@yahoo.com	Revitalization Committee	1	X	9-Jun-2026	30-Jun-2027
Kobrin	Hal	hikobrin@gmail.com	Revitalization Committee	1	X	9-Jun-2026	30-Jun-2027
Gonska	Adam	gonski@email.com	Police Officer/Constable	1	X	9-Jun-2026	30-Jun-2027
Rinko	Adam		Police Officer/ Constable	1	X	9-Jun-2026	30-Jun-2027
Kreis	Eric	maintenance@townofotisma.com	Safety Officer	1	X	9-Jun-2026	30-Jun-2027
Gray	Heather	HealthDept@townofotisma.com	Sanitation Inspector	1	X	9-Jun-2026	30-Jun-2027
McClellan	Margaret	accountant@townofotisma.com	Town Accountant	3	X	9-Jun-2026	30-Jun-2029
Duris	Destiny	collector@townofotisma.com	Town Collector	3	X	9-Jun-2026	30-Jun-2029
Pollard	Jeremia	jeremiapollard@yahoo.com	Town Counsel	1	X	9-Jun-2026	30-Jun-2027
Beasley	Thomas	veteransagent@egremont-ma.gov	Veteran's Agent	1	X	9-Jun-2026	30-Jun-2027
Fredsall	Nick	WiringInspector@townofotisma.com	Wire Inspector	1	X	9-Jun-2026	30-Jun-2027
Kimberley	Robert	rrkim71@gmail.com	Wire Inspector Asst.	1	X	9-Jun-2026	30-Jun-2027
Middleton	Gordon	g4renegade@yahoo.com	ZBA Associate	1	X	9-Jun-2026	30-Jun-2027